

Employment History

Provide the following information on your present and past employment, assignments or volunteer activities, starting with the most recent (during the past 10 years). Explain any employment gaps in comment section below.

EMPLOYER	TELEPHONE ()	DATES EMPLOYED		SUMMARIZE THE TYPE OF WORK PERFORMED AND JOB RESPONSIBILITIES
		FROM	TO	
ADDRESS				
JOB TITLE		HOURLY RATE/SALARY		
		STARTING		
IMMEDIATE SUPERVISOR AND TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE/SALARY		
		FINAL		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> LATER		\$	PER	

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		FINAL		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> LATER		\$	PER	

Comments: INCLUDING EXPLANATION FOR ANY GAPS IN EMPLOYMENT

Educational background

SCHOOLS - List last three (3) schools attended, starting with most recent.	NUMBER OF YEARS COMPLETED	DEGREE DIPLOMA	GPA CLASS RANK	MAJOR	MINOR

References

List name and telephone number of three business/work references who are not related to you and are not previous supervisors. If not applicable, list three school or personal references who are not related to you, whom you have known for at least one year.

NAME	TELEPHONE	YEARS KNOWN
	()	
	()	
	()	

Please indicate what days of the week and hours you are available to work. Please include any schedule changes that may take place within the next 6 months. First shift starts as early as 7:30 a.m. Last shift ends approximately 7:30 p.m. Garden Center workers are required to work Saturdays and Sundays.

Sunday	_____	Thursday	_____
Monday	_____	Friday	_____
Tuesday	_____	Saturday	_____
Wednesday	_____	Holidays	_____

(Mother's Day & Memorial Day)

If your application is considered favorable, on what date will you be available to start work? _____

Additional Information

Please indicate the level of experience you have had with the following, by placing a check mark in the appropriate column for each item listed.

Tell us a little about any landscaping, irrigation or lawn maintenance experience you have had or any other experience which may be beneficial to the position you are applying for.

PLEASE READ AND SIGN BELOW

I understand the job I am applying for is SEASONAL. As a candidate for a position with Sylvan Nursery, I understand that my availability to work in the height of the season (varies by position) is a prime qualification for the job. If hired, I agree not to ask for more than two consecutive days off during the height of the season. I may also be required to work overtime when necessary to fulfill the business needs. In addition, my hours may be reduced when necessary. If I am not able to fulfill the above requirements, I understand this may be cause for dismissal. I also understand that Sylvan Nursery will not tolerate drug or alcohol use and Sylvan Nursery maintains a smoke free environment. In addition, the facts set forth in my application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history. I understand that I have the right to make a written request within a reasonable period of time to receive detailed information about the nature and scope of any such investigative report that is made. I further understand that if employed, I may be terminated for failure to follow the Company's Policies which will be given to me on my first day of employment.

Applications are kept on file for 6 months in the event openings become available.

Signature of Applicant

Date

DO NOT WRITE BELOW THIS LINE

Interviewed by: _____ Date: _____

Hired _____ Yes _____ No _____ Position: _____

Salary/Wage: _____ Date & Time Reporting to Work: _____

Comments: _____

Signature of Approval _____

	Lots of Knowledge & Experience	Some Knowledge & Experience	Minimal Knowledge & Experience	Not Familiar With
Home Gardening - Vegetables				
Bedding Plants - Annuals				
Perennials				
Herbs				
Shrubs				
Roses				
Trees				
Fruit Trees				
Native Plant Material				
House Plants				
Pond/Water Plants				
Lawns				
Soils				
Watering				
Fertilizers				
Pesticides/Insecticides				
Herbicides/Weed & Grass Killer				
Cash Handling				
Planting/Transplanting				
Pruning/Trimming				
Retail Sales				
Setting up Displays/Merchandising				
Plant Problem Diagnosis				
Informal Landscape planning/designing				
Landscape Plans/Designer				
Sprinkler Sales/Installation				
Greenhouse Management				
Dog & Cat Food/Nutrition				
Pond Fish/Koi				